

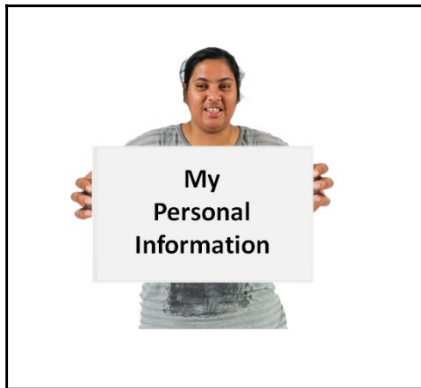
Avista

Understanding General Data Protection Regulation

GDPR



Reviewed 9/8/21
Data Protection Officer



How does change in Data Protection affect you?

Data Protection means that your personal information is stored properly.



On 25th May 2018 a new EU rule will come in to effect.

This is called the General Data Protection Regulation or GDPR.

This is an update to the existing data protection law.

It will make Organisations like the Daughters of Charity Disability Support Services be more accountable when using your information.



It will give you greater control over your information.



The Daughters of Charity Disability Support Services collect and keep personal information about you.

This is to help us provide a good service.

We use your information to do this.

This information includes:

- Name 
- Gender 
- Date of birth 
- Religion 
- Address 
- Phone numbers 
- Next of Kin 
- Medical history 
- Behaviour Support Plans 
- Financial details 
- Multi-disciplinary Reports 
- Dental and GP appointments 



We must keep your information safe.



Sometimes we may share your information with people.

This is to make sure that we can give you the best service.



Rialtas na hÉireann
Government of Ireland



People we may share information with include:

- Staff who work with you
- State Bodies who may need information
- Family members who you have said we can.
- Healthcare professionals
- The Hospital



We have your information because we want to give you services and supports.



The Data Protection law says the information must be up to date and correct.



You can see the information about you if you want to.

This is your **right**.



We must get back to you within 30 days of you asking



If we say no to giving you the information we must tell you why.



If we say no, and you are not happy with this, you can contact the Data Protection Commissioner.

- They will check what information we have
- They will ask us why we said no.
- If they don't agree they will tell us to give you your information.

Name *R. Smith*

Address *224 West St*
Manchester *M1 2AB*

Phone Number

You should know:

- That we have personal information about you
- Why we have it
- What we do with it



You have the right to ask questions about this.

Consent



Yes

No

J. Smith

If the Daughters of Charity Disability Support Services wants to use your information outside of service delivery, we must ask you first

You can contact the Data Protection Officer by email at:

	Phone Number:	086-8189201 / 0505-22046 Ext 297
	Postal Address:	Marie Grimes McGrath Data Protection Officer Avista St Anne's Centre Sean Ross Abbey Roscrea Co Tipperary E53 VK33
	Email Address	<u>info@avista.ie</u>

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